

## Terms and conditions for Roverway 2024

### 1. Definitions

- 1-1. **Roverway 2024** and its management are herein referred to as “*Roverway*” or “*Roverway 2024*”. Roverway is responsible for ensuring that all its staff and planning team members adhere to the terms and conditions for Roverway 2024. Roverway is hosted by the Guides and Scouts of Norway (Speiderne i Norge) and the secretariat lies with the YWCA-YMCA Guides and Scouts of Norway. The European Regions of WAGGGS and WOSM are the employers of the project.
- 1-2. The contingent and its representatives are herein referred to as “*Contingent*”. The Contingent’s participants, IST, CMT, and possible staff members are herein collectively referred to as “*the Contingent’s members*”. The Contingent is responsible for ensuring that all its members adhere to the terms and conditions of Roverway 2024.

### 2. Participants

#### 2-1. Participants

People aged 16 to 22 years at the start of the camp (born between 1 August 2001 and 22 July 2008) may be participants at Roverway 2024. They must also be members of either WAGGGS or WOSM.

- 2-2. The participants will be divided into groups of five to eight members hereby referred to as “*patrols*”. It is the responsibility of the Contingent to manage the patrol allocation and impose any further patrol restrictions as the Contingent sees fit (for example, but not limited to age and gender limitations of the patrols).

#### 2-3. IST and CMT

Others who wish to participate in Roverway aged 23 and above (born on or before 1 August 2001) can apply to be members of the International Service Team (IST) or the Contingent Management Team (CMT).

- 2-4. Participants from Member Organisations of the European Scout Region WOSM or the Europe Region WAGGGS will be prioritised.

### 3. Registration

- 3-1. The registration process will have two phases:

- 3-1.1 During September 2023, registration opens for the Contingents to register the Contingent’s members. For the participants, the registration closes at the end of December 2023, and for the IST and CMT, the registration closes in April 2024.

- 3-1.2 In January 2024, the Contingent’s patrols will indicate their preferred paths. Roverway will then make the final path allocation by mid-February 2024.

- 3-2. All participants, IST, and CMT members must be registered by the Contingent. There will be no individual registrations made directly to Roverway by any of the Contingent’s members.



#### 4. Fees and payments

4-1. The Guides and Scouts of Norway is the host organisation of Roverway. As such, it holds the entire financial risk of the project.

#### 4-2. Fees

In spring 2023, the fee categories of Roverway 2024 were approved by the Joint Committee. The countries are divided into different fee categories to encourage Guides and Scouts from all countries to participate. The approach with fee levels was used for previous international Guide/Scout events and is based on Gross Domestic Product per capita per country. The fees for Participants, International Service Team (IST), and members of the Contingent Management Team (CMT) are as follows:

<b>Participants - Category A</b> Albania, Armenia, Azerbaijan, Belarus, Bosnia-Herzegovina, Bulgaria, Georgia, Montenegro, North Macedonia, Romania, Russia, Serbia, Turkey, Ukraine	<b>Fee in NOK</b> NOK 3'850.00
<b>Participants - Category B</b> Croatia, Greece, Hungary, Latvia, Lithuania, Poland, Slovakia	<b>Fee in NOK</b> NOK 4'950.00
<b>Participants - Category C</b> Cyprus, Czechia, Estonia, Italy, Malta, Portugal, Slovenia, Spain	<b>Fee in NOK</b> NOK 6'050.00
<b>Participants - Category D</b> Austria, Belgium, Finland, France, Germany, Israel, the Netherlands, San Marino, Sweden, the United Kingdom of Great Britain and Northern Ireland	<b>Fee in NOK</b> NOK 7'150.00
<b>Participants - Category E</b> Denmark, Iceland, Ireland, Liechtenstein, Luxembourg, Monaco, Norway, Switzerland  ... and any other countries not mentioned above	<b>Fee in NOK</b> NOK 8'250.00
<b>IST &amp; CMT - Category A</b> International Service Team (IST) and Contingent Management Team (CMT) Members	<b>Fee in NOK</b> NOK 3'850.00
<b>IST &amp; CMT - All other Categories</b> International Service Team (IST) and Contingent Management Team (CMT) Members	<b>Fee in NOK</b> NOK 4'950.00



#### 4-3. Payments

An invoice will be sent to each Contingent according to the following schedule:

	January 2024	May 2024	September 2024
Participants	50%	50%	
First HoC and RR weekend	100%		
IST, 2 <sup>nd</sup> HoC and RR weekend		100%	
Final invoice (including any extra expenses; detailed information will follow)			100%

All payments must be made in Norwegian Crowns (NOK).

For the two largest instalments due in January and May 2024 an extra NOK 200 will be added due to bank charges amounting to NOK 200.

- 4-4. The fee covers accommodation, programme, and catering for the duration of Roverway. Transportation from the path to the main camp is also covered. Roverway will provide transportation to the City of Stavanger or Stavanger Airport Sola (SVG) following Roverway. The fee does not include transportation to the path nor travel back to the contingent's home country. Other incidental costs, such as souvenirs and food house snacks, are not included in the fee.
- 4-5. Roverway 2024 is not liable for any financial losses due to transportation delays or loss of personal items. Nor is Roverway responsible for any medical bills incurred by the Contingent's members that are not directly related to severe negligence by Roverway or its representatives. Roverway encourages all parties involved to consider purchasing travel and medical insurance for the trip.

#### 5. Media

- 5-1. Roverway may have photographers present at all events related to Roverway 2024. Photographs, video clips, and audio may be recorded to document the programme and activities at Roverway. These may be used for promotional and documentary purposes. All material created or captured by Roverway as well as its representatives, remains the property of Roverway.
- 5-2. The Contingent should inform Roverway if any of its participants, IST, or CMT members request not to be photographed or recorded. Roverway will do its best to comply with such request but cannot guarantee that other participants, IST or CMT members will not take photographs or recordings of the person in question.
- 5-3. The Contingents should encourage their participants, IST, and CMT members to respect others' right to privacy. Not all situations are appropriate or legal to photograph or record, and Roverway is not responsible for the content created by the members of the Contingent.



- 5-4. A person can at any time request that photographs, video clips or audio coverage of them be removed from Roverway's website and social media channels.

## 6. Design

- 6-1. The official Roverway 2024 logo should not be altered without prior approval from Roverway.
- 6-2. The Contingents are welcome to design their own Roverway Contingent logos at their own discretion. If the logos of other parties such as WAGGGS, WOSM, or the Guides and Scouts of Norway is to be used, the Contingent should honour their style guide and trademark rights.

## 7. Cancellations

- 7-1. It will not be possible to receive a refund of the monies paid to Roverway. The Contingent will be liable to pay for the participants registered by 1 January 2024. If a participant, IST, or CMT member should no longer wish to participate at Roverway 2024, the Contingent is welcome to find a replacement. It will however not be possible to reduce the number of participants, IST, or CMT past their respective registration deadlines, and the Contingent will be liable to pay for all parties registered by then.
- 7-2. If a Contingent wishes to cancel their participation in Roverway 2024, this must be done before the participant registration deadline. It will not be possible to cancel without liability beyond this date.
- 7-3. If Roverway 2024 should need to cancel the event due to insolvency, bankruptcy, or negligence by the Guides and Scouts of Norway or any of its representatives, the Contingents will be refunded any monies paid in advance and only be liable for services provided up until the time of cancellation (such as, but not limited to Head of Contingent and RoverRep meetings attended). If Roverway 2024 must be cancelled for reasons beyond the control of the Guides and Scouts of Norway, please see the force majeure clause below.

## 8. Force Majeure

- 8-1. Force majeure is defined as an act of God that falls outside the control of either Roverway or the respective Contingents. A force majeure event could be but is not limited to, fire, flood, earthquakes, embargoes, shortages, transportation failures, epidemics, pandemics, acts of war, acts of terrorism, riots, strikes, lockouts, or other labour or governmental disturbances.
- 8-2. In the event of cancellation or partial cancellation of Roverway due to a force majeure incident, Roverway will use its best efforts to mitigate and limit the impact of the force majeure event. If the force majeure event cannot be limited, Roverway may need to cancel the event. In the event of cancellation due to force majeure, all parties will bear their own unforeseen costs. Roverway will also refund any monies received for any refundable costs not yet incurred. If part of the event is cancelled by Roverway due to force majeure, Roverway will refund any refundable costs not yet incurred on a pro-rata basis.
- 8-3. If a Contingent must cancel due to a force majeure event, the Contingent must immediately inform Roverway. The Contingent will use its best efforts to mitigate and limit the impact of the force majeure event. The parties will enter into a good-faith discussion on the possibility of refunding any monies paid for refundable costs not yet incurred.
- 8-4. In the event of early cancellation due to Force Majeure, Roverway is not liable for any extra costs incurred due to travel rescheduling for the Contingent. Roverway is also not liable for any extra monies spent by a contingent that will have to prolong their stay in Norway due to a force majeure event.



## 9. Inclusivity and Code of Conduct

- 9-1. Roverway 2024 is an event where everyone should feel included and welcome. We will not tolerate any physical or verbal discrimination of any kind. Violations may lead to exclusion from Roverway 2024. Please see 7-3. for more information. All participants, IST, CMT, staff, and planning team members shall be treated with respect and kindness.
- 9-2. All attending Roverway 2024 must follow the Code of Conduct and do any mandatory preparatory *safe-from-harm* courses assigned to them. All involved must also act in accordance with Norwegian law. Serious or repeated breaches may lead to exclusion from Roverway 2024. Please see 7-3. for more information. Serious violations of Norwegian law may also be reported to the local authorities.
- 9.3. Roverway 2024 reserves the right to exclude any participant, IST, or CMT member from the event if they commit serious or dangerous offences during Roverway, at the contingent's expense. There will be no refunds made for the part of the event not attended. The Contingents will be held responsible for any minors being excluded from the event.

## 10. Privacy and data collection

- 10-1. The Guides and Scouts of Norway have delegated the secretariat of Roverway 2024 to the YWCA-YMCA Guides and Scouts of Norway. The Secretary General of the YWCA-YMCA Guides and Scouts of Norway will therefore serve as the data controller of Roverway 2024.
- 10-2. To successfully organise and execute Roverway 2024, the Guides and Scouts of Norway must gather and keep certain personal data relating to the Contingent's members. By registering personal information, such as name and date of birth, the person gives explicit consent to the holding of personal data for purposes related to the planning, organisation, execution, documentation, and reporting of Roverway 2024. The registration also implies explicit agreement with the Terms and Conditions for Roverway 2024. All data needed for documentation or reporting purposes will be kept during the required time, while all nonessential data will be deleted after the event. Roverway will process the personal data by the European General Data Protection Regulation (GDPR) requirements with the regulations directly applicable to the context of provision and services.
- 10-3. Any personal information that we hold or collect will not be shared with other third parties except where necessary for the planning, execution, and documentation of Roverway 2024.
- 10-4. If the Contingent is entering data on behalf of others (proxy), Roverway understands that you will have already obtained their consent for us to hold their personal data. Roverway understands that the proxy received explicit agreement from the person concerned. The proxy is responsible for the agreement of the person concerned.

## 11. Governance and disputes

- 11-1. If for any reason part of the terms and conditions become invalid, unlawful, or no longer apply, the rest of the terms and conditions will remain valid.
- 11.2 The terms and conditions will be available in English and French. In case of contradictions, the English version shall prevail.





11-3. Any legal notices addressed to Roverway 2024 may be sent via email to [management@roverway.no](mailto:management@roverway.no) or per post to:

Roverway,  
c/o Norges KFUK-KFUM-speiderne,  
Postboks 6810,  
St. Olavs plass,  
0130 Oslo,  
NORWAY

11-4. Any possible disagreements and disputes between two or more parties shall be attempted to resolve by the involved parties and representatives from WAGGS and WOSM.

11-5. Roverway shall be governed by and construed by Norwegian law. Any dispute arising out of or in connection with the event that cannot be reasonably mitigated shall be settled by Oslo District Court.

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